

MIAMI BEACH

OFFICE OF THE CITY MANAGER

LTC # **308-2016**

LETTER TO COMMISSION

TO: Mayor Philip Levine and Members of the City Commission

FROM: Jimmy L. Morales, City Manager

DATE: July 21, 2016



SUBJECT: Evaluation Committee Relative to Request for Qualifications (RFQ) No. 2016-139-WG, for Access Control and Security System Consultant

The purpose of this LTC is to update the Mayor and City Commission on the status of Request for Qualifications (RFQ) No. 2016-139-WG, which seeks to establish an agreement with a qualified firm for an access control and security system consultant. On June 20, 2016, LTC # 267-2016, among others, approved Monica Beltran, Assistant Director, of the Parking Department, to serve on the Evaluation Committee. However, Ms. Beltran has confirmed that she is unable to participate on this Evaluation Committee. Therefore, this LTC is requesting the addition of Saul Frances, Director, Parking Department, to the Evaluation Committee in lieu of Monica Beltran.

The composition of the Evaluation Committee will now include:

- Saul Frances, Director, Parking Department
- David Hernandez, Lieutenant, Police Department
- Charles Tear, Director, Department of Emergency Management
- Juan Augustyniak, System Administrator, Information Technology Department

I am also considering the following individuals as alternates:

- Steve Feldman, Sergeant, Police Department
- Frank Quintana, IT Support Division Director, Information Technology Department
- Keith Carson, Emergency Management Specialist, Department of Emergency Management

I would appreciate any comments and/or suggestions you may have by Monday, July 25, 2016.

Thank you.

C: Mark Taxis, Assistant City Manager
Alex Denis, Director, Procurement Department

JLM/MT/SP/AD/WG